



Experienced CAD Production Technician & Project Manager

About our company

ORIIN STONE, located in New Hope, MN, is known for innovation. Servicing the high-end architectural, landscape design, building, and interior design trades, ORIIN is a leading natural stone wholesaler and fabricator with the area's most extensive selection of high-quality imported and domestic stone offerings. Because of our team's ability to meet our client's highest standards, our company continues to grow in an exciting direction.

To drive continued success, we have created a full-time position for a CAD Production Technician to join our team. This position has the responsibility of designing/drafting plans including preparing/updating drawings for the Fabrication Department and demonstrating successful project management while assisting the CAD department. Ensuring high levels of organizational effectiveness, detail management and clear, prompt and professional communication is key. If you have Drafting/Architecture/Engineering or an Associate's Degree in a related field, and are seeking an exciting opportunity with a company that will generously reward your efforts and encourage your advancement, we hope to hear from you.

Essential Functions:

- Create shop drawings using AutoCAD® and other design software.
- Maintain workflow dashboards to effectively manage projects.
- Communicate and collaborate between departments.
- Learn manufacturing process to create production drawings in AutoCAD® for use internally.
- Project-relevant customer communication via phone and email may be required in order to finalize project details.
- Compute dimensions, tolerances and angles, etc. of work-pieces according to knowledge of material and shop tools.
- Seek clarity and understanding of each project and related drawings.
- Organize and upload drawings and files necessary to gain client approval and successful completion of fabrication.
- Learn and understand end to end process and be a key contributor to project success.
- Support the project team in the design process.
- Create, edit and update standard details and drawings for use in future projects.
- Meticulously review and check drawings against project scope to verify accuracy.
- Prioritize and self-manage pace of work to meet, or exceed, deadlines.
- Innovate and solve technical problems as they arise.

- Assist colleagues with various projects as needed.
- All other duties as assigned.

Education, Experience and Qualifications:

- Associates Degree or equivalent experience in drafting/architecture/engineering or related field is required
- Prior experience in a manufacturing environment, especially in the stone or landscape field is preferred.
- Ability to communicate effectively and with exceptional professional etiquette
- Proficient with Microsoft Office, including Excel, Word, Google Suite, and AutoCAD and other design software required
- SPS knowledge preferred, but not required
- Excellent organizational and time management skills
- Strong attention to detail and problem-solving abilities
- Ability to multi-task and prioritize tasks
- Reliable attendance and punctuality

ORIJIN STONE offers highly competitive compensation, vacation time, comprehensive medical, dental, vision and life insurance benefits as well as a Simple IRA with matching. This position comes with great growth potential. Our culture values integrity, enthusiasm, initiative, inspiration and strong working relationships. We foster and promote a collaborative work climate that is conducive to employee recognition and growth.

For more information about our firm, visit our website: www.ORIJINSTONE.com. You can also find us on HOUZZ, Facebook and Instagram. To apply, please send your inquiries and resume directly to: [hiring@ORIJINSTONE.com](mailto: hiring@ORIJINSTONE.com).